

Dammeron Valley Fire SSD

Draft Minutes of Public Meeting Held October 11, 2016

Meeting Place: Dammeron Valley Fire Station

1261 North Dammeron Valley Dr. E, Dammeron Valley, Utah 84783

ACB Members Present: Chairman Gary Jensen

Vice-Chairman AB Johnson

Clerk Mike Thomas

Treasurer Craig Meyocks

ACB Member at Large Mack Sorensen

Management Company represented by Amanda Lamb

Meeting called to order by Gary Jensen at approximately 7:00 PM

1. Acceptance of Agenda

AB Johnson made a motion to accept and approve the agenda as written, "I make a motion to approve the October 11, 2016 agenda as written", Mack Sorensen seconded the motion, the motion passed unanimously.

2. Approval of Minutes

AB Johnson made a motion to approve the previous meeting minutes, "I make a motion to approve the September 13, 2016 Meeting Minutes with corrections, Mack Sorensen seconded the motion, the motion passed unanimously.

3. DVFSSD Monthly Bills/Financials

Mike Thomas gave the report:

Mike Thomas read the total Income and Expenses statements as of the end of September 2016.

Bank Balance:

Cache Valley Checking Account: \$47,589.17

US Bank Account: \$2,776.06

Cache Valley Saving Account: \$8,447.50

Year to Date Expenses: \$71,008.43

Year to Date Income: \$108,419.00

Invoices to be approved:

IFSTA- \$192.00, Utah Division of Health-BEMS- \$125.00, UVU-ID Cards \$60.00, St. George Ink and Toner- \$48.95, Uniform Center- \$369.96- Paid on US Bank CC, Uniform Center- \$5.37- US Bank CC, Utah Communications Authority-\$209.34, JM Lawn Service- September- \$615.00, JM Lawn Services- August \$505.00, Home Depot- Allison Reimbursement- \$19.03, Costco- Allison reimbursement- \$168.30, Allison Stingley Service Restroom Cleaning- \$70.00 for August, and another for September \$70.00, Mike Thomas reimbursement-\$597.00, Allison Stingley reimbursement Family Dollar- \$15.91, Allison Stingley Reimbursement for gas and food \$150.31, US Bank CC- \$38.51- Fuel, Us Bank CC- \$2,020.84- Lodging, US Bank CC- \$1,836.40 Lodging, US Bank CC-\$553.32 Lodging.

Mike Thomas made a motion, "I make a motion to pay the monthly bills and invoices as reported", AB Johnson seconded the motion, the motion passed unanimously.

NEW BUSINESS:**4. 2016 Budget Adjustment**

The Board discussed the expenditures and excess money from grants. Craig Meyocks will talk to Ryan Roberts state Auditor and confirm if the 2016 Budget needs to be adjusted. Mack Sorensen stated the line items can be adjusted to show where the invoices were paid from.

5. Fire Chief Report:

Kevin Dye reported the Moab Training was last weekend 7 Fire Fighters and EMT attended to be trained on live fires going in to buildings and excercation training on large vehicles, buses, and semi-trucks. Monday University of Utah is holding a training on mass explosions and chemical burns mass casualty incidence and how to transport with helicopter and Ambulances. The Chief reported this was a great training for the SSD. Training and Captains meeting will continue to be on Thursdays.

January- winter fire school will be held in St. George. There were 9 medical calls so far this month and 2 for fire. Open fires will be open November 1st, no open fires are allowed until then. The US Bank Credit Card was used for hotel rooms. A lot of receipts for training. Mike Thomas made a motion, "I make a motion to approve invoices for travel expenses", AB Johnson seconded the motion, the motion passed unanimously. Mack Sorensen stated that one of the emergency calls was his granddaughter and the response and service was very well appreciated. Mike Thomas stated that the volunteers are very appreciated by the Board and Community. A lot of personal time goes into training and the Board appreciates all they do. Mack Sorensen stated that Dammeron Valley Fire SSD is one of the best around. The Board thanked the chief and the department.

7. Approve Tentative 2017 Budget:

Gary asked if bids have been obtained from other Management Companies. Craig Meyocks stated he is still waiting for some response but hopes to have them by November's Board Meeting. Review of 2017 proposed budget; the Board has met with the fire chief and captains and a lot of time has been spent on reviewing the budget. Gary Jensen stated he wants to protect Fire Fighters and maintain the property. Jerry Henriod asked if the \$15,000.00 received from DVLA is included in the budget. The SSD was hoping for \$20,000.00 and to date only \$13,000.00 has been received for grants. May have to readjust the 2016 budget to reflect the grant money received. Additional money will be received in December from the County from the Owners who have not paid their assessments. Election expense line item was added to the 2017 Budget. Craig Meyocks reviewed the reserve study and \$70,000 is needed to maintain the building and to build the reserves up for future expenditures. Discussion on a five-year plan for equipment and vehicles. Mike Thomas made a motion, "I make a motion to approve the tentative 2017 budget", AB Johnson seconded the motion, the motion passed unanimously.

8. Mailing/Budget Hearing Notice:

Craig Meyocks stated that since the budget is not being increased and staying at the \$250.00 then the notice and budget can be posted in three public places and mailed. The Board discussed doing a mailing instead of posting in the newspaper. Craig Meyocks made a motion, "I make a motion to mail and post in three public places the budget hearing notice and budget", AB Johnson seconded the motion, the motion passed unanimously. Amanda will prepare a notice and have the Board review. The mailing will be mailed and posted on November 1, 2016. The Budget Hearing Meeting has been scheduled for November 15, 2016 at 7:00 PM and the Board Meeting was scheduled for 6:00 PM.

9. Request for Closed Session

No request at this time.

10. Park Update

Craig Meyocks stated he talked to an attorney and to date nothing has been done incorrectly in regards to how the process took place. The County Commissioner tabled the discussion till the first of 2017. The Board is waiting to find out if the Charter must be reopened to add the park in to the charter. Craig Meyocks is waiting to hear back from the legal counsel.

11. Chair Opens Discussion for Public Comments:

Rose Henriod asked if the assessment for next year will be a flat rate of a mill levy; Craig Meyocks stated that it can be discussed at the hearing to have mill levy billing instead of a flat rate. Mike Thomas has registered for EMT class stating January 2017 on Tuesdays and Thursdays nights, training is for eight months. The Board will further discuss possibly changing the meetings as it get closer.

12. Adjournment

Mike Thomas made a motion, "I make a motion we adjourn", AB Johnson seconded the motion, the motion passed unanimously.

Meeting Adjourned